



Republic of the Philippines

Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-191

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
School Heads, Public Elementary, Integrated and Secondary Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

SUBJECT: **CY 2025 4TH QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) SCHEDULE**

DATE: November 3, 2025

1. Attached is a copy of Memorandum DM-OUOPS-2025-04-00865 dated February 10, 2025 from Assistant Secretary for Operations Dexter A. Galban *re: The CY 2025 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Schedule*, for information, reference, and guidance of all concerned.

2. Particular attention is invited to Paragraph 1 which states NDRRMC Memorandum No. 006, s. 2023 that allowed the resumption of the conduct of traditional in-person Nationwide Simultaneous Earthquake Drill (NSED) since the beginning of the first quarter of 2023. Therefore, it is recommended to design and implement other forms of exercises based on needs assessment, aside from evacuation drill, to scale up overall earthquake preparedness. Further, coordination with local government units (LGUs) and community stakeholders, post drill review, coordinated assessment, and evaluation shall be conducted. This is to ensure effective implementation of contingency plans and improve future preparedness efforts.

3. For the **4th Quarter**, all schools in the Division are encouraged to conduct Earthquake Drill simultaneously on **November 6, 2025**, at **9:00 AM**. The School DRRM Coordinators shall accomplish the Monitoring and Reporting Template (**Annex B-Template 3**) which may be accessed thru the link <https://forms.office.com/r/4ZG6Sg1Wq4>. Guidelines on the photo and video documentation are found on (**Annex C**). The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted in hard



Address: T. Roque St., Malusak, Boac, Marinduque
Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
Email: marinduque@deped.gov.ph
Website: <https://depedmarinduque.com>

copy to Schools Division Office, School Governance and Operations Division (Attn: Edgar H. Loto/Division DRRM Coordinator) **on or before November 11, 2025.**

4. For strict compliance.

/SGOD-DRRM-EHL



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
DM-OUOPS-2025- 04-00865

FOR : MINISTER, BASIC, HIGHER, AND TECHNICAL
 EDUCATION, BARMM
 ALL REGIONAL DIRECTORS
 ALL SCHOOLS DIVISION SUPERINTENDENTS
 ALL REGIONAL AND DIVISION DRRM COORDINATORS
 ALL PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY
 SCHOOL HEADS

THRU : **FELINO O. CASTRO V**
 Director IV, Disaster Risk Reduction and Management Service

FROM : **DEXTER A. GALBAN**
 Assistant Secretary for Operations
 Officer-in-Charge
 Office of the Undersecretary for Operations



SUBJECT : **The CY 2025 Quarterly Nationwide Simultaneous Earthquake
 Drill (NSED) Schedule**

DATE : February 10, 2025

Pursuant to the approved NDRRMC Memorandum No. 027, s. 2025 "Conduct of the CY 2025 Nationwide Simultaneous Earthquake Drill", all schools and DepEd offices are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED) with schedule as follows:

| Quarter | Date | Time |
|-------------|--------------------|----------|
| 1st Quarter | March 13, 2025 | 02:00 PM |
| 2nd Quarter | June 19, 2025 | 09:00 AM |
| 3rd Quarter | September 11, 2025 | 02:00 PM |
| 4th Quarter | November 6, 2025* | 09:00 AM |

*In connection with the observance of the World Tsunami Awareness Day

Additionally, NDRRMC Memorandum No. 06, s. 2023 allowed the resumption of the conduct of traditional or in-person Nationwide Simultaneous Earthquake Drill since the beginning of the first quarter of 2023. Therefore, it is recommended to design and

implement other forms of exercises based on needs assessment, aside from evacuation drills, to scale up overall earthquake preparedness. Further, coordination with local government units (LGUs) and community stakeholders, post-drill review, coordinated assessment, and evaluation shall be conducted. This is to ensure effective implementation of contingency plans and improve future preparedness efforts.

To increase awareness and enhance preparedness for the impending threat of the inevitable occurrence of an earthquake, even amid the pandemic, the **Information, Education, and Communication (IEC) campaign in NSED using distant means should be continuously intensified**. A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSED2025>.

After each drill, the DRRM Teams must review and update their earthquake contingency plans, integrating new operational strategies and lessons learned to identify gaps.

For the post-NSED activities, the self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. Proper documentation and post-activity evaluation of said drill are required. All field offices should ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 027, s. 2025 for reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph.

For information and appropriate action.

[DRRMS/AAMS]

ANNEX A

Guidelines on the Quarterly Submission of the 2025 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All DepEd Regional Offices, Schools Division Offices, and schools should thoroughly follow the guidelines below:

I. Schools- Based NSED

For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 1**), to be signed by the School Head.
2. Guidelines on the photo and video documentation are in **Annex C**.
3. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than five (5) working days, after the schedule of the quarterly NSED**.

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators (**Annex B – Template 3**).
2. Consolidated NSED reports and pictures from schools must be submitted by the Division DRRM Coordinators **to the DRRMS via email drmo@deped.gov.ph not later than fifteen (15) working days, after the schedule of the quarterly NSED**. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

| Date of Quarterly Conduct | Submission of Division Consolidated Report (School-Based NSED) |
|---------------------------|--|
| March 13, 2025 | April 3, 2025 |
| June 19, 2025 | July 11, 2025 |
| September 11, 2025 | October 2, 2025 |
| November 6, 2025 | November 27, 2025 |

3. Division DRRM Coordinators are requested to submit at least **five (5) best pictures** from their divisions. Soft copies are to be attached to their report.
4. Division DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSEd] Report_<Region-Name of SDO>

2nd Quarter NSED: [CY 2025 2QNSEd] Report_<Region-Name of SDO>

3rd Quarter NSED: [CY 2025 3QNSEd] Report_<Region-Name of SDO>

4th Quarter NSED: [CY 2025 4QNSEd] Report_<Region-Name of SDO>

Example: [CY 2025 1QNSD] Report_Region VIII-SDO Tacloban City

5. The cut-off time for all deadlines will be at 05:00 PM. The official number of schools participating in the NSED will be based on the consolidated NSED report signed by the Schools Division Superintendent (SDS) or authorized official from the division office to be submitted to DRRMS.

II. Office-Based NSED (Regional and Schools Division Offices)

1. All Regional Offices and Schools Division Offices are also enjoined to conduct quarterly NSED in their respective offices. The Regional/Division DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 2**), to be signed by the Regional Director/Schools Division Superintendent, respectively.
2. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Schools Division Offices (**Annex B – Template 4**).
3. Consolidated NSED reports and pictures from the Division Offices must be submitted by the Regional DRRM Coordinators to the **DRRMS via email drmo@deped.gov.ph not later that fifteen (15) working days, after the schedule of the quarterly NSED**. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

| Date of Quarterly Conduct | Submission of Regional Consolidated Report (Office-Level NSED) |
|---------------------------|--|
| March 13, 2025 | April 3, 2025 |
| June 19, 2025 | July 11, 2025 |
| September 11, 2025 | October 2, 2025 |
| November 6, 2025 | November 27, 2025 |

4. Regional DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSD] Report_<Name of Region>

2nd Quarter NSED: [CY 2025 2QNSD] Report_<Name of Region>

3rd Quarter NSED: [CY 2025 3QNSD] Report_<Name of Region>

4th Quarter NSED: [CY 2025 4QNSD] Report_<Name of Region>

Example: [CY 2025 1QNSD] Report_Region X

The DRRMS shall submit the national consolidated report (both School-Based and Office-Based NSED) to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

ANNEX C

Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats.
 - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover, and Hold.
 - c. Conduct of coordination/preparatory meeting.
 - d. Actual conduct of the quarterly NSED.
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps or 60fps

ANNEX B



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 REPORT ON THE CONDUCT OF
 QUARTERY NATIONWIDE
 SIMULTANEOUS EARTHQUAKE DRILL
 (QNSD)



DATE CONDUCTED: _____
 TIME STARTED: _____
 TIME ENDED: _____

| | |
|----------------|--|
| REGION | |
| DIVISION | |
| NAME OF SCHOOL | |

| Pre-Drill | Yes | No | Remarks |
|--|-----|----|---------|
| With available Go Bags? | | | |
| With updated preparedness, evacuation, and response plans? | | | |
| With updated contingency plan? | | | |
| With available early warning system? | | | |
| With available emergency and rescue equipment? | | | |
| With available First Aid Kits? | | | |
| With available communication equipment (internet, cellphone, two-way radio, etc.)? | | | |
| With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold" | | | |
| Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs? | | | |
| Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills? | | | |
| Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills? | | | |
| Learners have accomplished the Family Earthquake Preparedness Homework? | | | |
| Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention? | | | |

Additional Remarks

| Actual Drill | Yes | No |
|------------------------------------|-----|----|
| Conducted "DUCK, COVER, and HOLD"? | | |
| Conducted evacuation drill? | | |

Other sub-activities conducted (symposium, advocacy campaigns, etc)

| No. of Personnel (Total Population) | Male | Female |
|-------------------------------------|------|--------|
| No. of Teaching Personnel | | |
| No. of Non-Teaching Personnel | | |
| Grand Total | | |

| No. of Personnel Participated (Participation Head Count) | Male | Female |
|---|-------------|---------------|
| No. of Teaching Personnel | | |
| No. of Non-Teaching Personnel | | |
| <i>Grand Total</i> | | |
| No. of Learners (Total Population) | Male | Female |
| No. of Learners (Excluding IP, Muslim and Learners with Disability) | | |
| No. of IP Learners | | |
| No. of Muslim Learners | | |
| No. of Learners with Disability | | |
| <i>Grand Total</i> | | |
| No. of Learners Participated (Participation Head Count) | Male | Female |
| No. of Learners (Excluding IP, Muslim and Learners with Disability) | | |
| No. of IP Learners | | |
| No. of Muslim Learners | | |
| No. of Learners with Disability | | |
| <i>Grand Total</i> | | |
| Post-Drill | Yes | No |
| Conduct a review of the Contingency Plan? | | |
| Additional Remarks | | |
| <p>Common issues and concerns encountered during the actual conduct of drill</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5 [Add additional item/s when necessary]</p> | | |

Prepared by:

Noted by:

[School DRRM Coordinator]

Date:

[School Head]

Date:

ANNEX B



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REPORT ON THE CONDUCT OF
QUARTERY NATIONWIDE
SIMULTANEOUS EARTHQUAKE DRILL
(QNSD)



DATE CONDUCTED: _____
TIME STARTED: _____
TIME ENDED: _____

| | |
|-----------------|--|
| REGION | |
| DIVISION | |

| Pre-Drill | Yes | No | Remarks |
|--|------------|-----------|----------------|
| With available Go Bags? | | | |
| With updated preparedness, evacuation, and response plans? | | | |
| With updated contingency plan? | | | |
| With available early warning system? | | | |
| With available emergency and rescue equipment? | | | |
| With available First Aid Kits? | | | |
| With available communication equipment (internet, cellphone, two-way radio, etc.)? | | | |
| With sufficient space in the office (SDO/RO) to conduct the "Duck, Cover, and Hold" | | | |
| Conducted coordination/preparatory meeting with LDRMO/BDRRMCs? | | | |
| Conducted an orientation to personnel on earthquake preparedness measures and the conduct of earthquake and fire drills? | | | |
| Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention? | | | |

Additional Remarks

| Actual Drill | Yes | No |
|------------------------------------|------------|-----------|
| Conducted "DUCK, COVER, and HOLD"? | | |
| Conducted evacuation drill? | | |

Other sub-activities conducted (symposium, advocacy campaigns, etc)

| No. of Personnel Participated | Male | Female |
|--|------|--------|
| No. of Personnel | | |
| <i>Grand Total</i> | | |
| Post-Drill | Yes | No |
| Conduct a review of the Contingency Plan? | | |
| Additional Remarks | | |
| <p>Common issues and concerns encountered during the actual conduct of drill:</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5 [Add additional item/s when necessary]</p> | | |

Prepared by:

Noted by:

 [Regional/Division DRRM Coordinator]
 Date:

 [Regional Director/Schools Division
 Superintendent]
 Date:

Insert Regional Office Logo Here

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGIONAL AND DIVISIONS CONSOLIDATED REPORT ON THE CONDUCT OF QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL



| No. | Name of RO and SDO | PRE-DRILL | | | | | | | | | | ACTUAL DRILL | | | | | | POST-DRILL | | Common Issues and concerns encountered during the actual conduct of drill | | | |
|-------|----------------------------|------------------------|--------------------------------|--------------------------------------|--|--------------------------------|--|--|---|--|--|--------------------|------------------------------------|-----------------------------|---|--------|-------|---|--------|---|------------------------------------|--------------------|--|
| | | With available Go Bag? | With updated contingency plan? | With available early warning system? | With available emergency and rescue equipment? | With available First Aid Kits? | With available communication equipment (Internet, cellphone, two-way radio, etc.)? | With sufficient space in the office [RO/SDO] to conduct the "Duck, Cover, and Hold"? | Conducted coordination/ preparatory meeting with LDRRMO/DRRM/RCs? | Conducted an orientation to personnel on earthquake preparedness measures and the conduct of earthquake and fire drills? | Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention? | Additional Remarks | Conducted "DUCK, COVER, and HOLD"? | Conducted evacuation drill? | Total No. Personnel (Total Office Population) | | | Total No. Personnel Participated (Participation Head Count) | | | Conduct of post-activity exercises | Additional Remarks | |
| | | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Yes/No | Male | Female | Total | Male | Female | | Total | Yes/No | |
| 1 | Name of Region Office here | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 2 | Name of SDO starts here | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 3 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 4 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 5 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 6 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 7 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 8 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 9 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 10 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 11 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 12 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 13 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 14 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 15 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 16 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 17 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 18 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 19 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 20 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 21 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 22 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 23 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 24 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 25 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 26 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 27 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 28 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 29 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 30 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 31 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 32 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 33 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 34 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 35 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 36 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 37 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 38 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 39 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 40 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 41 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 42 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 43 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 44 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 45 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 46 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 47 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 48 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 49 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| 50 | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |
| TOTAL | | | | | | | | | | | | | | | | 0 | | | 0 | | | | |

Prepared by

Noted by

[Division DRRM Coordinator]

[Schools Division Superintendent]

Date

Date